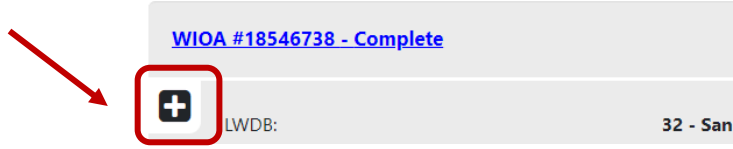
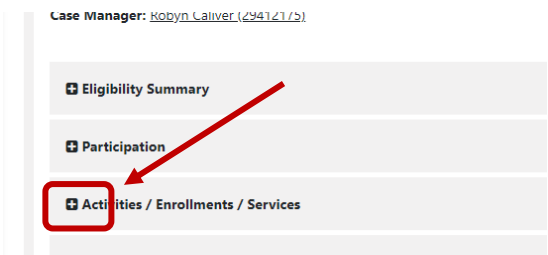




Grant Activities

Introduction The following table provides instructions for entering specific grant activities in CalJOBS.

Step	Action
1	Access the Programs section of the Case Management Profile .
2	Scroll to WIOA Application and expand the application using the plus sign. 
3	Expand the Activities/Enrollments/Services section. 
4	Click Create Activity/Enrollment/Service . 
5	Select SBO-Homeless Transitional EMP Program from the grant drop down box under the Enrollment Section.  WIOA or Non-WIOA Partner Program: <input type="checkbox"/> Yes, service is a WIOA or Non-WIOA Partner Program.
6	Click on Create Activity/Enrollment/Service link * Activity Code: 188 - Supportive Service: Tools/Clothing Activity code cannot be modified.