



Inland Empire Regional Planning Unit (IERPU) Steering Committee Policy

Background

In 2016, California Workforce Development Board (CWDB) designated Regional Planning Units comprised of Local Workforce Development Boards for the purpose of implementing regional activities under WIOA. The IERPU includes the San Bernardino County Workforce Development Board (SBCWDB) and the Riverside County Workforce Development Board (RCWDB). In Program 2017, the IERPU applied and was awarded funds for regional plan activities. The IERPU Steering committee was developed to meet the IERPU's goal of regional alignment; develop regional decision making strategies with a regional governance model.

Purpose

The purpose of the IERPU Steering Committee is to assess accomplishments and effectiveness of the Regional Plan. The IERPU Steering Committee's purpose aligns with the State's Policy Strategies:

- Organize Regionally,
- Integrate Services and Braiding Resources, and
- Build Cross-System Capacity

IERPU Steering Committee Members

Members of the IERPU Steering Committee will consist of the elected board members of both San Bernardino County and Riverside County Workforce Development.

- Chairperson
- Vice – Chairperson
- Adhoc Member (selected by Chairperson)

The IERPU Steering Committee will be supported by both County's designated Regional Project staff members.

Inland Empire Regional Planning Unit Vision

The Workforce Development vision for the Inland Empire is a reinvented regional system that engages businesses and industry in identifying high quality jobs and designing training programs to prepare a competitive workforce. The IERPU partners will prepare the workforce by ensuring that services address barriers to employment and promote educational attainment to create pathways from dependency to prosperity.

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IERPU Steering Committee Duties

The IERPU Steering Committee duties include:

- Provide Regional Governance structure for streamlined decision-making and process implementation.
- Support County staff in the role of the Regional Organizers.
- Adopt Policies that will allow for execution of the Regional Plan.
- Offer recommendations to Regional Organizers regarding identified or needed regional activities/actions.
- Participate in appropriate Regional activities.
- Provide specialized expertise regarding Workforce Development activities within the region.
- Meet at least semi-annually or more frequently if determined necessary by the Regional Organizers.
- Review and provide feedback on Industry Sector Consultant Services, including but not limited to;
 - Proposal(s),
 - Scope of Work, and
 - Desired Regional Plan activities outcomes.

Meetings & Agenda

San Bernardino and Riverside County Workforce Development staff will alternate performing host responsibilities. Duties include the following:

- Determine meeting date/time based on committee members availability.
 - Reserve meeting place or provide virtual meeting link (Zoom, Teams, etc.).
 - Create the Agenda with agenda topics (consistent with regional strategizing around industry engagement, work based learning strategies, and partnerships), with the required Brown Act information if applicable.
 - Post agenda in accordance with the Brown Act if applicable.
 - Provide staff to take meeting minutes and distribute prior to next scheduled meeting.
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